

University of Science & Technology, Meghalaya

Minutes of Meeting of Alumni Meeting

Date: 20th December 2018

Time: 04.00 p. m.

Venue: Conference Hall, Administrative Building, USTM

Chairman: Dr. A H Barbhuiya, Academic Registrar, University of Science & Technology, Meghalaya

Alumni Association Faculty In-Charge: Dr. Abdur Rashid, Associate Professor & HoD, Commerce, University of Science & Technology, Meghalaya

The meeting with alumni of University of Science & Technology, Meghalaya was scheduled on 20.12.2018. The agenda of the meeting was:

- a) Identification of Coordinators from each department
- b) Collection and updation of alumni data from each department for past 6 years
- c) Formation a working Committee for initiation to form University Alumni Association and drafting necessary documents and registration of the Alumni Association.
- d) Finalization of date of first alumni meet
- e) Deciding the outline of the alumni meet

The meeting was held at Conference Hall, Administrative Building, University of Science & Technology, Meghalaya on 20.12.2018 at 04.00 p.m. Hon'ble Chairman, Faculty in-Charge and alumni of University of Science & Technology, Meghalaya attended the meeting. Following members of were present in the meeting:

Sl No	Name	Course Completed, USTM	USTM Roll No	Year of Study	Contact Mobile and Email
1	Mr. Abu Md Iqbal	B. Com. and M. Com	C122009 2015/MCM/41	2012-17	8638014418 ustm bcom@gmail.com
2	Ms Lilika K Zhimomi	M A (Rural Development)	2013/MRD/01	2013-15	8730017768 zim.alty@gmail.com
3	Ms Aparna Choudhury	MBA	2015/MBA/27	2015-17	8638924713 aparna0901.choudhury@gmail.com
4	Ms Vika Y Yeptomi	MA (Economics)	2014/MEC/18	2014-16	9402291251 vikayeheto@gmail.com
5	Ms Ankita Koushik	MA (Geography)	2015/MGE/27	2015-17	8723821569 koushikankita23@gmail.com
6	Ms Vinitoli H Zhimo	MA (Sociology)	2014/MSS/25	2014-16	8416091072 vinihokato@gmail.com
7	Ms Sharvancee Borah	BSc & MSc (Bio Technology)	2013/BBT/15 2016/MBT/15	2016-18	9957995332 sharvanceeborah311293@gmail.com

8	Livi Shupao	MA (Political Science)	2016/MA/16	2016-18	813291299 livishap16@gmail.com
9	Saiful Haque	MCA	2014/MCA/10	2014-16	8638001576 saifl6941@gmail.com
10	Sazzadur Rahman	MSc (Chemistry)	2016/MSC/07	2016-18	Srahman.ngn1994@gmail.com
11	Rubi Tamang	B.Ed	2016/BED/017	2016-18	9365980465 klebsi21@gmail.com
12	Sumki Begum	MSW	2016- /MSW/30	2016-18	9678885846 sumkibegum40@gmail.com
13	Biton Badu	LLB	2016/LLB/05	2016-19	8132891711 bitonbadu007@gmail.com
14	Mokbul Hussain Barbhuiya	MSc (Chemistry)	2016/MSC/106	2016-18	9954129930 mokbulbbc6@gmail.com
15	Mouchumi Das	MLS	2016/MLS/16	2016-18	8134992928 dasmouchumi84@gmail.com
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Chairman Dr. A H Barbhuiya, Academic Registrar extended a warm welcome to all those present in the meeting and briefed about the agenda and directed Dr. Abdur Rashid, faculty in-charge to carry out the proceeding as per agenda.

Following transactions were carried out and finalized in the meeting.

1. The following main coordinators were finalized in the meeting

Sl No	Name	Coordinator for the Department
1	Abu Md Iqbal	Commerce
2	Lilika K Zhimomi	Rural Development
3	Aparna Choudhury	Business Administration
4	Vika Y Yepthom	Economics
5	Ms Ankita Koushik	Geography
6	Livi Shupao	Political Science
7	Mokbul Hussain Barbhuiya	Chemistry
8	Saiful Haque	Computer Science
9	Mouchumi Das	Library and Information Science
10	Biton Badu	Law
11	Sumki Begum	Social Work
12	Ms Vinitoli H Zhimo	Sociology
13	Rubi Tamang	B Ed
14	Ms. Sharvane Borah	Biotechnology

It was decided that the main coordinators shall form a team of sub coordinators from each department for collection and updating the data of alumni. This activity shall be completed by 25th June. Social media may also be used for collection of data.

2. It was decided to authorize Dr. Abdur Rashid, Faculty Coordinator to finalize the Memorandum of Association, Article/Rules and Regulations of the Association and other documents required and Registration of the Alumni Association in consultation with the Academic Registrar, Dr. A H Barbhuiya and Departmental Coordinators.
3. It was decided unanimously that, 2019 shall be the date for first alumni meet. Mr. Abu Md Iqbal, Vika Y Yephomi and for sending the invitation to alumni and taking confirmation from alumni for participation in the alumni meet.

A separate page will be created on the University website containing the details of all the activities related to the first alumni meet scheduled on2019. The Google Forms will be uploaded on the University's website for inviting the participation.shall prepare University's alumni meet.

4. The outline of alumni meet shall be decided based on the expected number of alumni attending the meet. The responses shall be collected latest by .../.../2019.
5. It was decided to authorize Dr. Abdur Rashid to finalize the name of First Executive Committee Members of Alumni Association in consultation with the Academic Registrar, Dr. A H Barbhuiya.

The meeting ended with the resolution to take sincere efforts by everyone for making the first alumni meets a grand success.

(Dr. Abdur Rashid)
Alumni Association Faculty in-charge,
Associate Professor Department of Commerce, USTM

(Dr. A H Barbhuiya)
Academic Registrar
USTM